Buying credit via WebPay on the user's account on the MyQ Web Interface

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First of all, the user needs to log in to his or her account on the MyQ Web Interface on the link https://myq.lf1.cuni.cz/en.

MyQ Web Interface Login

To recharge the credit there, the user has to click **Recharge credit** under **Credit**. The **Recharge credit** dialog appears.



If the Credit button is missing on the main page, you can add it via +Add new gadget and select Credit.



	Uživatelský profil		1	Add a new gadget
	Uživatelské jméno:			
	Jméno a příjmení:			
	Email:			
Add a new gadget	Výchozí jazyk: Čeština (Česko)			
Gadget	[empty] [empty] License Credit Help Jobs Quick links Printers with issues Scanned documents Top Active: Printers Top Active: Printers Top Active: Users User profile Quick Setup Guide	2		
	Account balance: CZK 294.83			

In the dialog box, the user has to select the **WebPay** payment provider, enter the amount of credit that he or she wants to buy, and then click **Recharge Credit. Minimum amount** for recharging via WebPay is **10 CZK**.

Recharge Credit	×
Account balance: CZK20.000	
Payment provider: * WebPay	•
Enter amount: * CZK 10.000	
Recharge Credit	

Recharging credit via the WebPay payment

The rest of the steps correspond to the standard PayPal payment process.

Card payment	Safe card payment	Summary of your payment
Express payment	Image: State of the state	Merchant ? JANUS spol. s r.o. Na Lysinách 43 140 00 - Praha 4 (CZ) www.ff.cuni.cz/studium/pocitacova- sit/tiskove-sluz
	Card valid till: 01 Verification code:	Payment number?#2303917
	E-mail for receipt: ?	Total 10.00 CZK
		Mastercard. Verified by SecureCode VISA

After the payment is successfully sent to MyQ, the Payment successful dialog box appears.

Payment was successful
Your credit has been increased by CZK10.000
Close

The Payment successful message informs the user about the amount of recharged credit.